

# NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Friday, 12th January, 2018





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## AGENDA

- 1) *Notice of Key Decisions and Private Meetings - 28 days before 12th February 2018 Executive* 3 - 10

**PUBLISHED**

Friday 12<sup>th</sup> February 2018

## BURNLEY BOROUGH COUNCIL

### NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive during the months January to May 2018, published on 12<sup>th</sup> January 2018.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £100,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Meetings of the Executive will be held on the following dates: 17<sup>th</sup> January, 12<sup>th</sup> February, 20<sup>th</sup> March and 23<sup>rd</sup> April 2018. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. This Notice will be further updated on the following dates: 19<sup>th</sup> February and 21<sup>st</sup> March 2018.

Matter for decision	Purpose	Key Decision Yes or No	Anticipated date of decision	Public or Private report. If Private give reasons	List of Documents to be submitted including any background papers	Contact person & Executive Portfolio
Local Development Scheme	To consider a revised Local Development Scheme	Yes	January 2018	Public	Report setting out the key issues	Kate Ingram, Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development
Empty Homes Programme	To consider a report on an Empty Homes Programme	Yes	February 2018	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control  Executive Member for Housing and Environment
Curzon Street Procurement	To consider a report on Curzon Street Procurement	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Kate Ingram, Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development

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Prairie Development	To consider a report on the Prairie Development	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Simon Goff, Head of Green Spaces and Amenities  Executive Member for Community and Leisure Services
Worsthorne Recreation Ground	To consider proposed improvements and an application for funding to the Football Foundation	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Simon Goff, Head of Green Spaces and Amenities  Executive Member for Community and Leisure Services

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Environmental Enforcement (Issuing of Fixed penalty notices)	To consider procurement options for 2018/19 for Environmental Enforcement	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Joanne Swift, Head of Streetscene  Executive Member for Community and Leisure Services
Sale of Land at Westview Terrace/Thompson Street	To consider the Sale of Land at Westview Terrace/Thompson Street	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Lukman Patel,  Chief Operating Officer  Executive Member for Resources and Performance Management

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Organisation Review	To consider an Organisation Review	Yes	February 2018	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Report setting out the key issues	Lukman Patel, Chief Operating Officer  Mick Cartledge, Chief Executive  Executive Member for Resources and Performance Management
Revenue Budget Monitoring 2017/18 Quarter 3	To consider a report on Revenue Budget Monitoring in Quarter 3 of 2017/18	No (Full Council )	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management
Medium Term Financial Strategy 2018/19 to 2021/22 Incorporating the Reserves Strategy	To consider a report on the Medium Term Financial Strategy 2018/19 to 2021/22 Incorporating the Reserves Strategy	No (Full Council)	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management

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Revenue Budget 2018/19	To consider a report on a Revenue Budget 2018/19	No (Full Council)	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management
Treasury Management Strategy 2018/19 and 2018/21 Prudential and Treasury Indicators	To consider a report on a Treasury Management Strategy 2018/19 and 2018/21 Prudential and Treasury Indicators	No (Full Council)	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management
Capital Budget Monitoring 2017/18 Quarter 3	To consider a report on Capital Budget Monitoring in Quarter 3 of 2017/18	No (Full Council )	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management
Capital Budget 2018/19 and Capital Investment Programme 2018/21	To consider a report on a Capital Budget 2018/19 and Capital Investment Programme 2018/21	No (Full Council )	February 2018	Public	Report setting out the key issues	Asad Mushtaq, Head of Finance  Executive Member for Finance and Performance Management



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Housing Needs Officer	TRo consider a report on a Housing Needs Officer	Yes	February 2018	Public	Report setting out the key issues	Paul Gatrell, Head of Housing and Development Control  Executive Member for Housing and Environment
Burnley Town Centre BID Feasibility	To consider a report on BID	No	April 2018	Public	Report setting out the key issues	Kate Ingram, Head of Regeneration and Planning Policy  Executive Member for Regeneration and Economic Development

A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private. If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Lukman Patel, Head of Governance, Law, Property & Regulation, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: [lpatel@burnley.gov.uk](mailto:lpatel@burnley.gov.uk)

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